United States Department of Agriculture
Office of the Chief Financial Officer
National Finance Center
P.O. Box 60000
New Orleans
Louisiana 70160

NFC BULLETIN

Title: I, Payroll/Personnel Manual

Chapter: 28, Section 2, Tax Formulas (TAXES)

Bulletin: TAXES 08–25, Charleston and Huntington, West Virginia, Cities Income Tax Withholding

Date: April 14, 2008

To: Holders of TAXES (State of West Virginia only)
Personnel User Groups
T&A Contact Points in West Virginia

Beginning with wages paid for Pay Period 7, the National Finance Center (NFC) will increase the city service fees for all employees whose duty station is Charleston, West Virginia, from $1 per calendar week ($2 per pay period) to $2 per calendar week ($4 per pay period).

No action on the part of the employee or the personnel office is necessary.

To view the updated tax formula, go to NFC's Home Page (*www.nfc.usda.gov*) and click the **Publications** link at the top of the page. At the Publications page right–hand menu, click **Tax Formulas** and select the appropriate state from the map provided. Changes to the tax formula are identified by "▶ ◀".

For questions about NFC processing, contact the Payroll/Personnel Call Center at **504–255–4630**.

JOHN S. WHITE, Acting Director
Government Employees Services Division

West Virginia Cities Income Tax Information

City	State/City Code	City Tax Status
Charleston	54/0480	Duty Station/mandatory
Huntington	54/1270	Duty Station/mandatory

Withholding Formula (▶Effective Pay Period 7, 2008◀)

A city service fee is withheld on a mandatory basis from the salaries of employees whose duty station is Charleston or Huntington, West Virginia, as indicated below:

City Service Fee For:	Pay Period Amount:
Charleston	▶$4◀
Huntington	$4